

IDS Publishing Corporation  
P.O. Box 389  
Worthington, OH 43085 USA  
Call or Fax: 614-885-2323  
[ids@idspublishing.com](mailto:ids@idspublishing.com)

## International Order Form Attachment

1. All orders must be for a minimum of \$35 (U.S. funds).
2. All orders from outside the United States must be prepaid.
3. Prices are quoted in U.S. dollars, and payment should be made in U.S. dollars. We accept VISA or Mastercard by fax or email (credit card number and expiration date), and we also accept checks and money orders by regular mail. If paying by check, please be sure the check has an ABA routing number for a U.S. bank. Also, please note that we do NOT accept bank drafts.
4. In addition to the standard 10% shipping & handling fee, the following special shipping charges apply to orders from outside North America:

United Kingdom	\$35.00
Europe	\$35.00
Australia/Asia	\$50.00

All orders are shipped via air mail, which insures delivery within two weeks from shipping date.

EXAMPLE: IF THE SUBTOTAL FOR A PURCHASE WERE \$100, THE TOTAL COST FOR AIR MAIL DELIVERY OF THAT PURCHASE TO THE UNITED KINGDOM WOULD BE \$145 (\$100 + \$10 + \$35).

5. Orders usually are shipped within five business days of receipt of payment.